



SAINT RITA

CATHOLIC PRESCHOOL

850-267-2558
14 St Rita Ln
Santa Rosa Beach
Florida 32459

Amelia Cantu, Director
Fr. Michael Hartley, Pastor
Stew Danos, Parish Administrator

Registration Process Priorities

Parents will be notified according to availability

1. Current student.
2. Siblings of students currently enrolled.
3. Children of those employed by St Rita Parish or Preschool.
4. Active and contributing Saint Rita Parish Members.
5. Children on the waiting list that do not fall in the categories above

Enrollment Procedures

Each family enrolling in the school will meet first with the Director to complete and review the following:

1. Registration Application-parent will complete the registration form and pay the non-refundable registration fee
2. Admission Overview- parent and child will tour the school to review the following information: center schedule, hours, fees, meals, health policies, supervision policies, dismissal and pick up policies, philosophy and curriculum and items the parents need to bring to school for the child.
3. New Students -Students who are new to our school will be on probation for the first two weeks. At the close of the period, they will be evaluated for progress, both academically and behaviorally, to ensure that they are able to progress in our program. Note: Saint Rita Catholic Preschool will make every effort to assist students with special needs. However, the Preschool after evaluating the needs of the child will determine whether the student's educational needs can be met and whether continued enrollment at the Preschool is in the best interest of the student.
4. Health Appraisal- each child needs a current up to date state of FL shot record and school entry physical form for their file. These documents are required by the state of FL. The student cannot attend school without these updated forms. If a form expires during the school year then the child may not return to school until the director receives the updated forms.
5. Family/Child Questionnaire- parents will complete an informational form answering questions about the child and their family, what goals parents may have for their children while enrolled at the school and what traditions or customs the family may have. We use this questionnaire to become more familiar with the family as a whole to incorporate into our curriculum the unique cultural backgrounds and goals you have for your child.
6. Parent Orientation- after forms have been completed, the parent(s) meet with the teacher to discuss the routine and the procedures of the classroom the child is entering. We hold an annual parent orientation at the beginning of the school year. The parents will stay with their child for orientation to spend time with the teacher and to explore the centers. All children transition differently so the teachers work with the parents to make each transition as easy as possible.